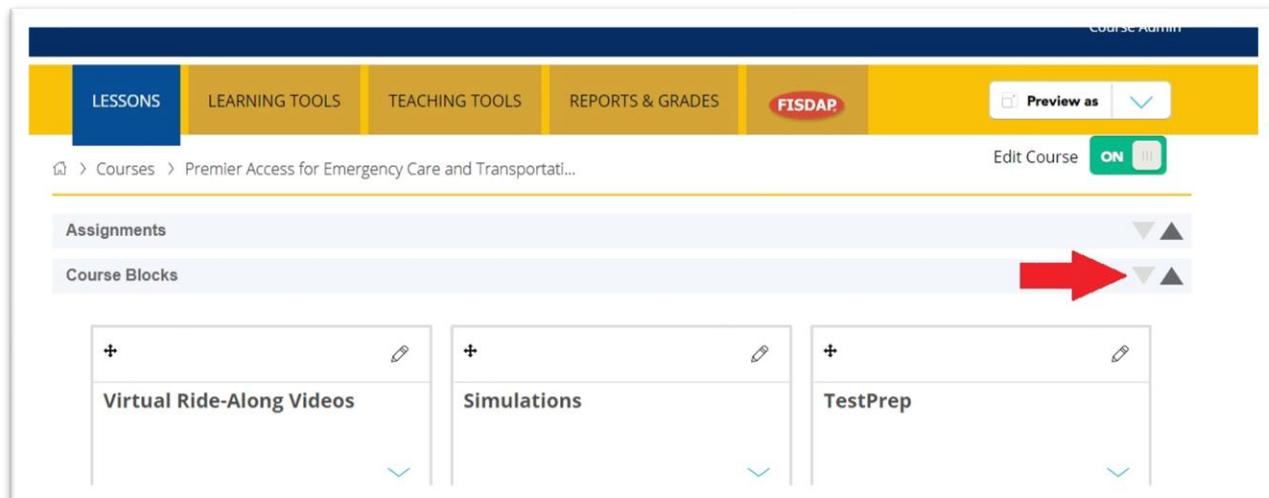


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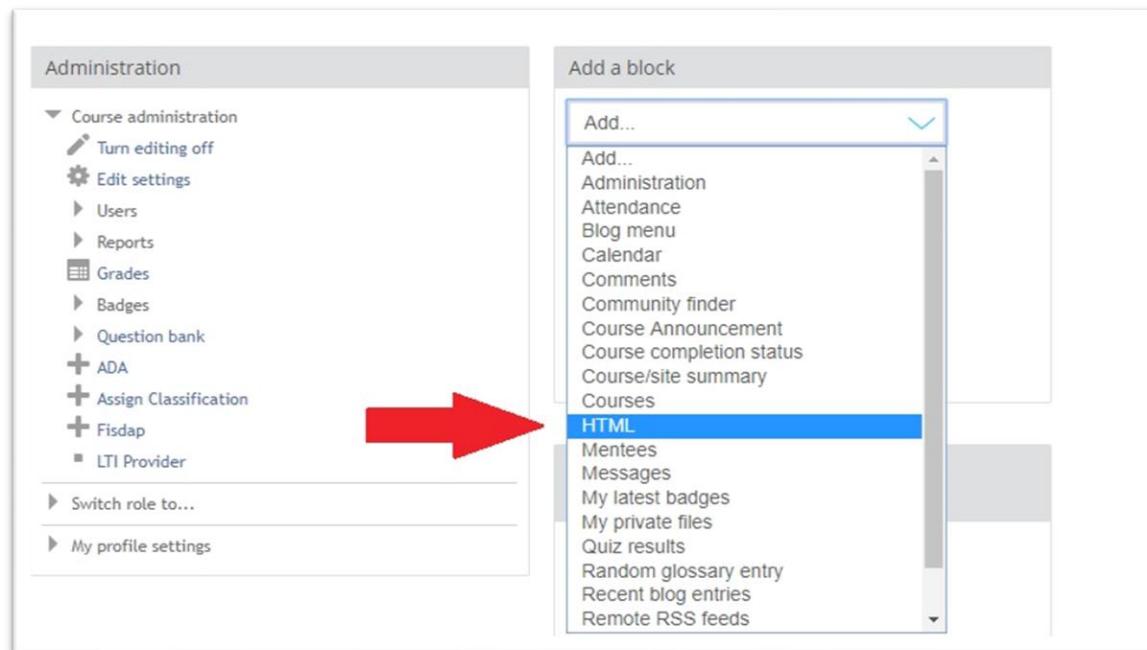
This document provides directions on how to include a custom banner, logo, or image to your Navigate 2 main course page.

1. At the top of your course directly above the top row of placards, expand the **Course Blocks** menu by clicking on the gray down arrow.



The screenshot shows the 'Course Admin' interface. At the top, there's a navigation bar with tabs for 'LESSONS', 'LEARNING TOOLS', 'TEACHING TOOLS', 'REPORTS & GRADES', and 'FISDAP'. To the right of the FISDAP tab is a 'Preview as' dropdown and an 'Edit Course' button set to 'ON'. Below the navigation bar, the page title is 'Courses > Premier Access for Emergency Care and Transportati...'. Underneath the title, there are two sections: 'Assignments' and 'Course Blocks'. The 'Course Blocks' section contains three items: 'Virtual Ride-Along Videos', 'Simulations', and 'TestPrep'. A red arrow points to the gray downward-pointing arrow icon to the right of the 'TestPrep' item, indicating where to click to expand the menu.

2. Locate the **Add a block** section and use the dropdown menu to select the **HTML** option



The screenshot shows the 'Add a block' menu. On the left is a sidebar with 'Administration' and several other course administration options like 'Turn editing off', 'Edit settings', 'Users', etc. On the right is a list of block types. A large red arrow points from the sidebar towards the 'HTML' option in the list. The 'HTML' option is highlighted with a blue background, indicating it has been selected.

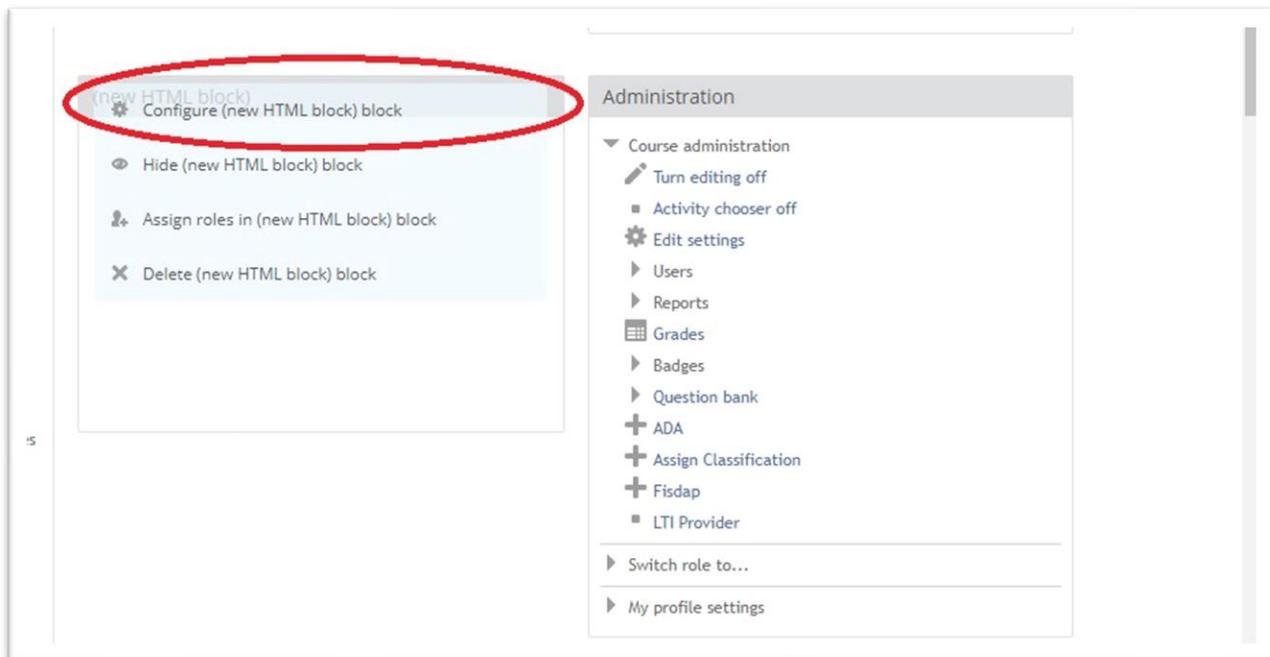
- Administration
- Course administration
 - Turn editing off
 - Edit settings
 - Users
 - Reports
 - Grades
 - Badges
 - Question bank
 - + ADA
 - + Assign Classification
 - + Fisdap
 - LTI Provider
- Switch role to...
- My profile settings

Add a block

- Add...
- Administration
- Attendance
- Blog menu
- Calendar
- Comments
- Community finder
- Course Announcement
- Course completion status
- Course/site summary
- Courses
- HTML**
- Mentees
- Messages
- My latest badges
- My private files
- Quiz results
- Random glossary entry
- Recent blog entries
- Remote RSS feeds

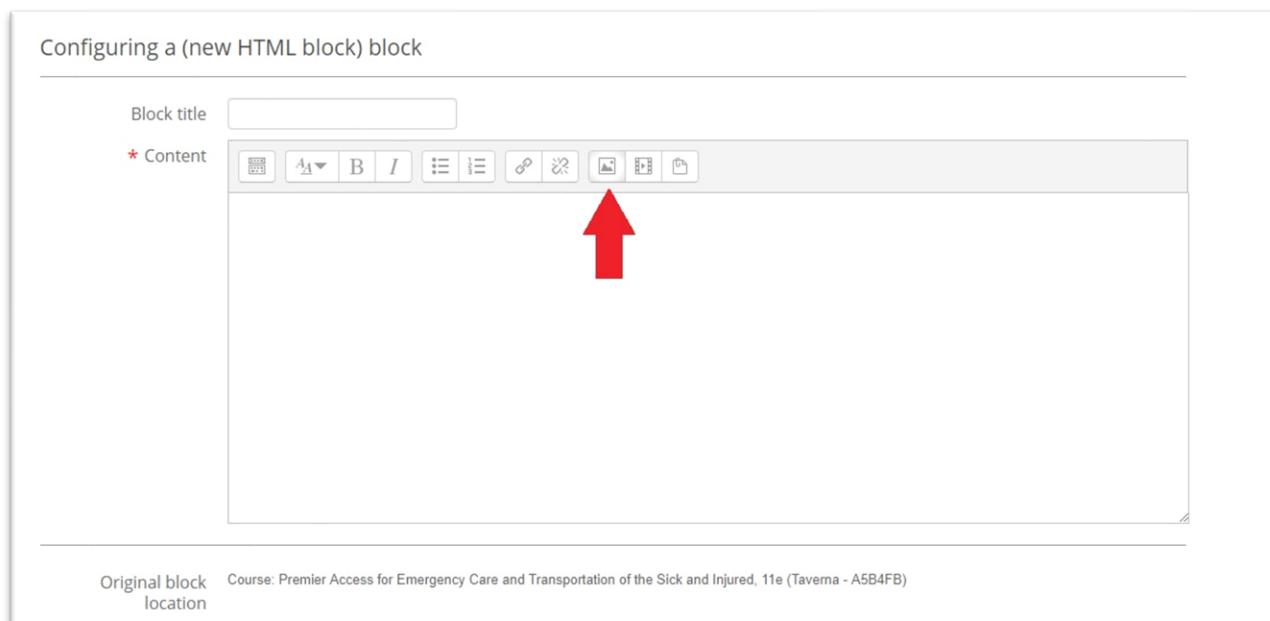
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3. This will add a new HTML section to the Course blocks area. Next, hover your mouse pointer over the top bar of the new HTML block that was just created and select **Configure (new HTML block) block** from the popup menu



The screenshot shows the Moodle course administration interface. On the left, a sidebar lists course administration options like Turn editing off, Edit settings, and Grades. In the center, a list of blocks is displayed. A new HTML block has been added, and its context menu is open, with the option "Configure (new HTML block) block" highlighted and circled in red.

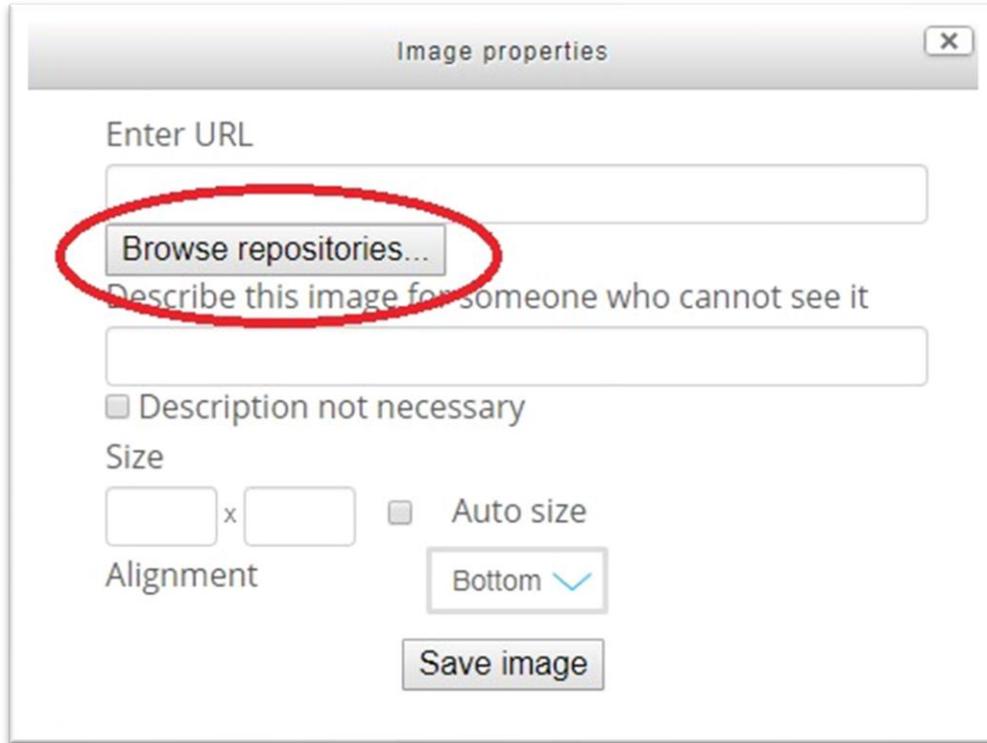
4. The HTML configuration page will open. In the **Content** field, click on the **Image** button from the row of options



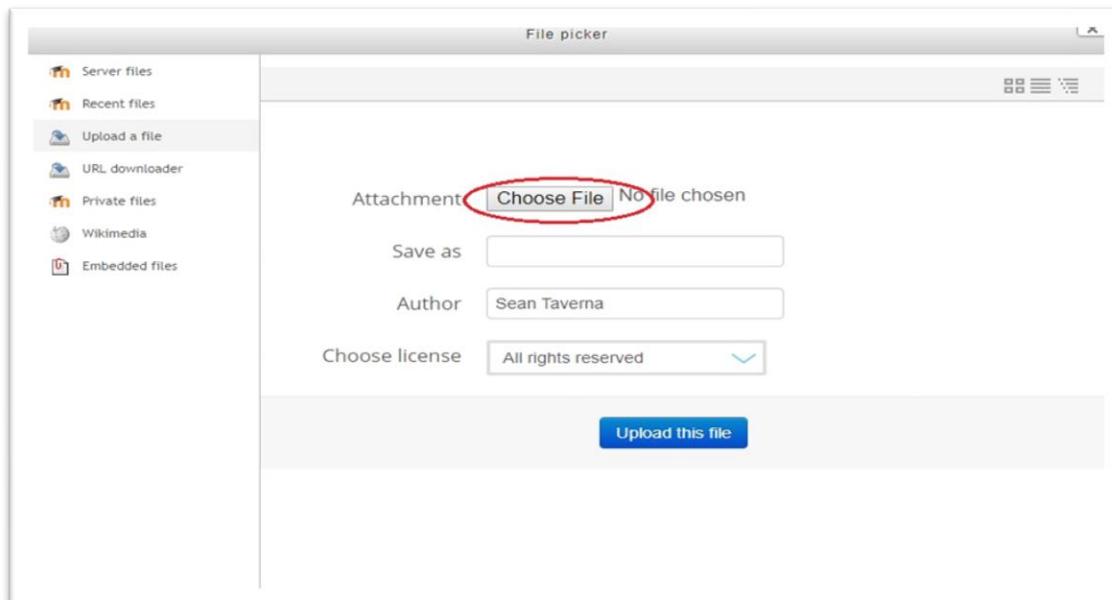
The screenshot shows the "Configuring a (new HTML block) block" page. It includes fields for "Block title" and "Content". Below the content field is a toolbar with various icons, including an "Image" icon which is highlighted with a red arrow. At the bottom, there is a note: "Original block location Course: Premier Access for Emergency Care and Transportation of the Sick and Injured, 11e (Taverna - A5B4FB)".

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5. In the resulting **Image properties** window, click the **Browse repositories** button

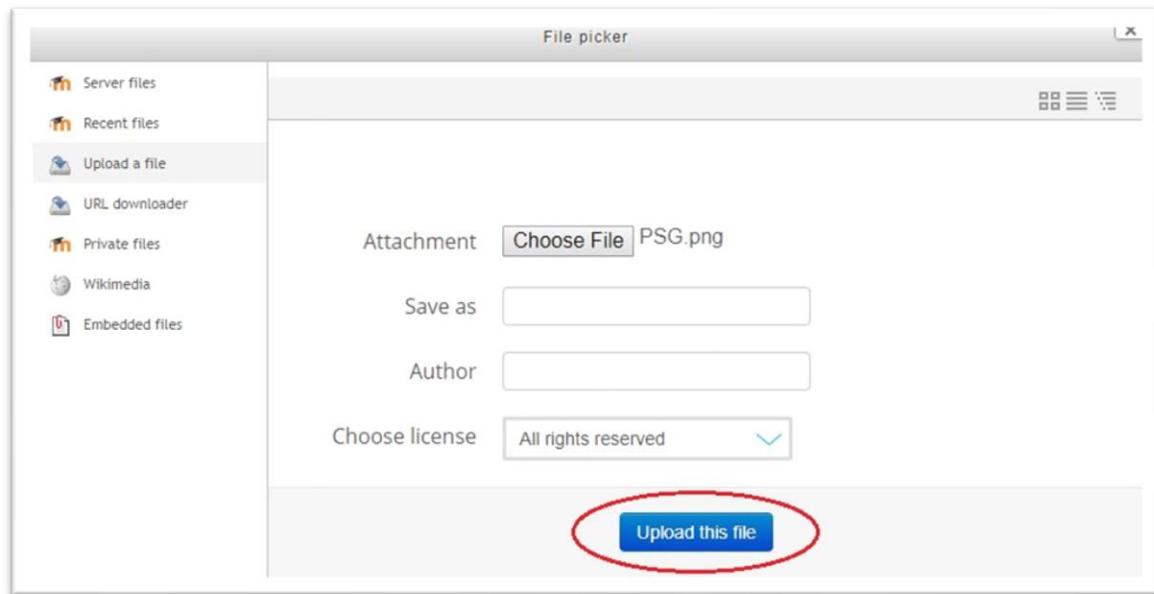


6. This will open a **File picker** window from which you must then click the **Choose File** button

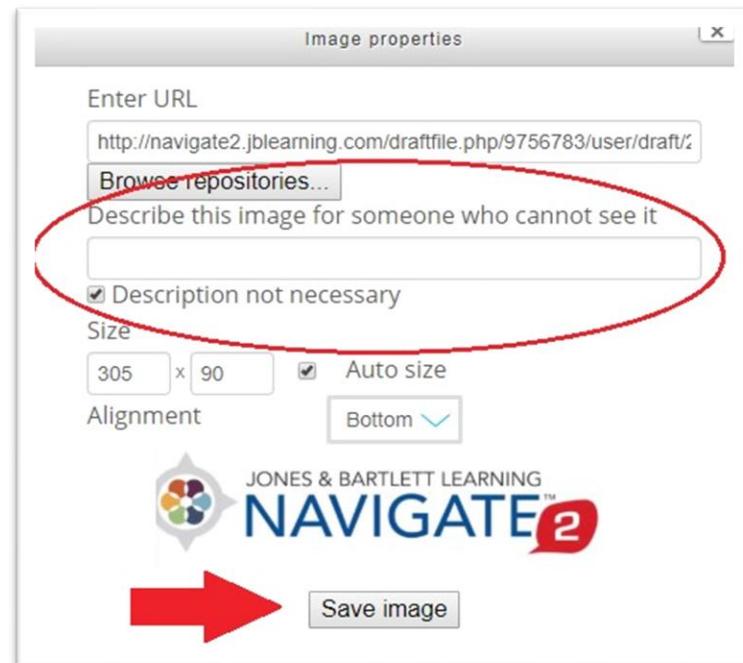


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7. Locate the image on your computer by searching through your computer's directory in the resulting window. Select the image file and then click the **Open** button. After selecting the target image, click the **Upload this file** button in the File picker window.

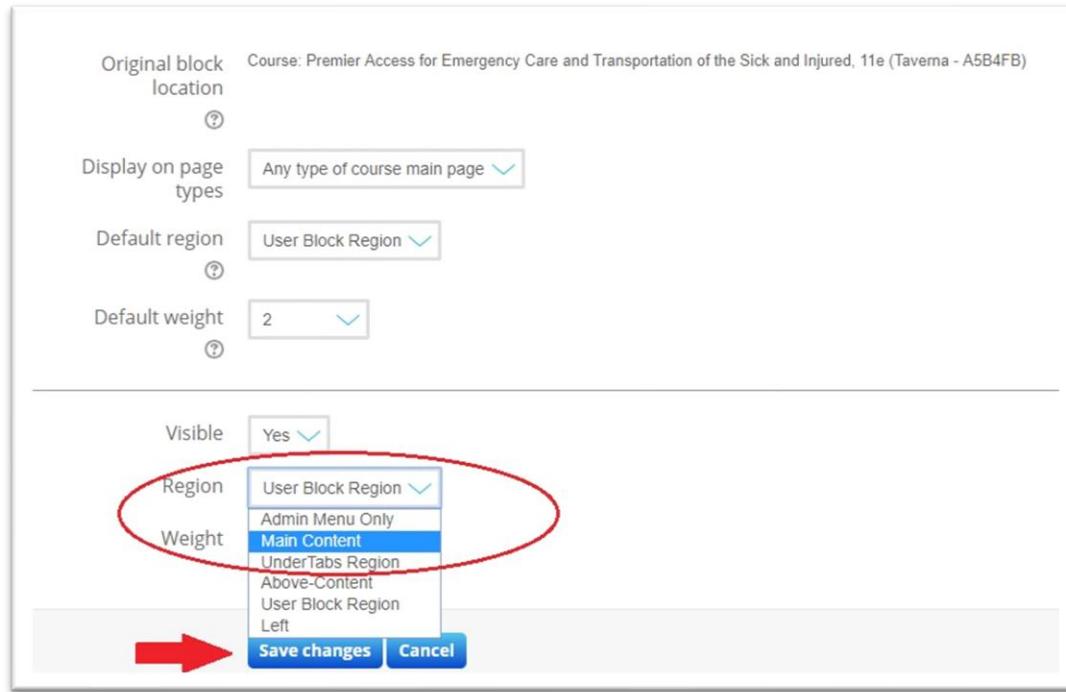


8. In the **Image properties** window, enter a description for the image in the **Describe this image for someone who cannot see it** text field or check the **Description not necessary** checkbox. Manually set the image size if necessary and then click the **Save image** button. Your image will then load and display in the HTML content field

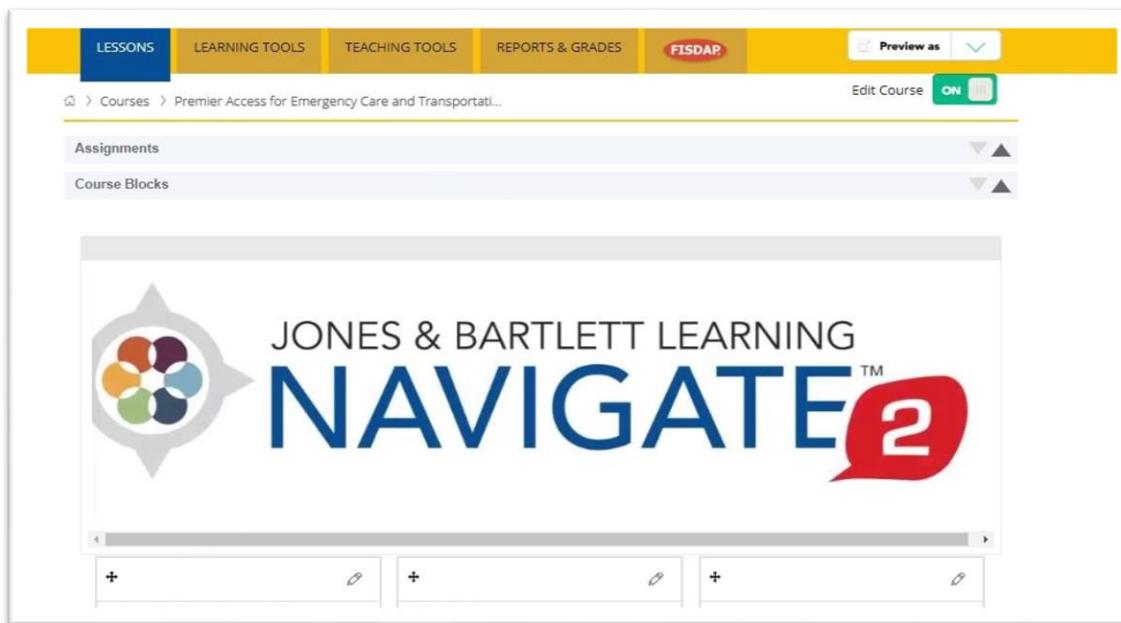


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9. Scroll to the bottom of the configuration page and select **Main Content** from the **Region** dropdown menu, then select **Save changes**



10. Your image will now be displayed above the placards on the Lessons tab of your course.



The screenshot shows the Jones & Bartlett Learning Navigate 2 platform. At the top, there's a navigation bar with tabs for LESSONS, LEARNING TOOLS, TEACHING TOOLS, REPORTS & GRADES, and FISDAP. There are also "Preview as" and "Edit Course" buttons. The main content area features the Jones & Bartlett Learning logo and the text "NAVIGATE™ 2". Below this, there are three empty boxes for adding course blocks, each with a plus sign and a delete icon.