

HEALTH INFORMATION TECHNOLOGY BASICS

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Preface

This book is designed to give students an introduction to the fundamental concepts of the health information technology (HIT) profession. It is appropriate for introductory courses where core material in the health information profession is being introduced. This book is written for associate-degree-level HIT programs at technical or community colleges.

This text introduces the reader to the U.S. healthcare system, examining various delivery systems, healthcare settings, and healthcare disciplines and professions. The text thoroughly examines the health information management profession, detailing professional requirements for entrance into the field. Available career opportunities and work settings for HIT professionals are also reviewed.

The health record is dissected, and its many components are carefully reviewed. The book also examines various formats of the medical record and analyzes the advantages and disadvantages of the electronic health record (EHR). Finally, the text explores medical terminologies and classification systems and outlines the basics of reimbursement systems.

Each chapter contains objectives or brief statements of what will be explored within the chapter to give the reader a brief synopsis of what he/she should expect to learn. Main terms are outlined at the beginning of each chapter as focus points for the reader. Additional resources are listed at the end of each chapter for further exploration of the information covered in the chapter. A glossary is included for quick reference of main terms presented throughout the text.

Each chapter is also accompanied by review exercises to recap the important points and objectives covered in the chapter. There are also lab assignments that allow students to apply the information in a practical setting. These elements are available in the instructor's manual available from the publisher.

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