

CDX Tasksheet Number: MHT5A001

Student/Intern Information

Name _____ Date _____ Class _____

Vehicle, Customer, and Service Information

Vehicle used for this activity:

Year _____ Make _____ Model _____

Odometer _____ VIN _____

Materials Required

- Vehicle with possible engine concern
- Engine manufacturer's workshop materials
- Manufacturer-specific tools depending on the concern/procedure(s)
- Vehicle/component lifting equipment, if applicable

Task-Specific Safety Considerations

- Activities may require test-driving the vehicle on the school grounds or on a hoist, both of which carry severe risks. Attempt this task only with full permission from your supervisor/instructor, and follow all the guidelines exactly.
- Lifting equipment and machines such as vehicle jacks and stands, vehicle hoists, and engine hoists are important tools that increase productivity and make the job easier. However, they can also cause severe injury or death if used improperly. Make sure you follow the manufacturer's operation procedures. Also make sure you have your supervisor's/instructor's permission to use any particular type of lifting equipment.
- Comply with personal and environmental safety practices associated with clothing; eye protection; hand tools; power equipment; proper ventilation; and the handling, storage, and disposal of chemicals/materials in accordance with federal, state, and local regulations.
- Always wear the correct protective eyewear and clothing and use the appropriate safety equipment, as well as wheel chocks, fender covers, seat protectors, and floor mat protectors.
- Make sure you understand and observe all legislative and personal safety procedures when carrying out practical assignments. If you are unsure of what these are, ask your supervisor/instructor.

► **TASK** Research vehicle service information, including vehicle service history, service precautions, and technical service bulletins.

MTST
V.A.1; P1

Student Instructions: Read through the entire procedure prior to starting. Prepare your workspace and any tools or parts that may be needed to complete the task. When directed by your supervisor/instructor, begin the procedure to complete the task and check the box as each step is finished.

Note: This tasksheet may require the student to check the condition of miscellaneous vehicle fluids, some of which may be flammable and could damage the environment and cause health problems if not handled properly. Observe all safety precautions and follow local regulations for the proper disposal of fluids.

Time off _____

Time on _____

Total time _____

Procedure:	Step Completed
1. Reference the manufacturer's vehicle data plate, and record the vehicle identification number (VIN):	<input type="checkbox"/>
2. Reference the manufacturer's engine data plate, and record the engine serial number and model:	<input type="checkbox"/>
3. Reference the manufacturer's transmission data plate, and record the transmission serial number and model:	<input type="checkbox"/>
4. Reference the manufacturer's rear end(s) data plate, and record the rear end(s) serial number(s) and model:	<input type="checkbox"/>
5. Record the recommended oil change intervals for the engine, transmission, and rear ends, as well as oil type and quantity, as outlined in the manufacturer's workshop materials. Include information for any miscellaneous manufacturer's specific fluid(s).	
a. Engine oil change interval: _____ miles/km	<input type="checkbox"/>
b. Engine oil type:	<input type="checkbox"/>
c. Engine oil quantity: _____ qts/gallons	<input type="checkbox"/>
d. Transmission oil change interval: _____ miles/km	<input type="checkbox"/>
e. Transmission oil type:	<input type="checkbox"/>

f. Transmission oil quantity: _____ qts/gallons	<input type="checkbox"/>
g. Rear end oil change interval: _____ miles/km	<input type="checkbox"/>
h. Rear end oil type:	<input type="checkbox"/>
i. Rear end oil quantity: _____ qts/gallons	<input type="checkbox"/>
j. Misc. oil change interval: _____ miles/km	<input type="checkbox"/>
k. Misc. oil type:	<input type="checkbox"/>
l. Misc. oil quantity: _____ qts/gallons	<input type="checkbox"/>
6. Record any special service precautions or conditions as outlined in the manufacturer's workshop materials:	<input type="checkbox"/>
7. Reference the manufacturer's online information, and record any recent technical service bulletins (TSBs):	<input type="checkbox"/>
8. Discuss your findings with your supervisor/instructor.	<input type="checkbox"/>

Non-Task-Specific Evaluations:	Step Completed
1. Tools and equipment were used as directed and returned in good working order.	<input type="checkbox"/>
2. Complied with all general and task-specific safety standards, including proper use of any personal protection equipment.	<input type="checkbox"/>
3. Completed the task in an appropriate time frame (recommendation: 1.5 or 2 times the flat rate).	<input type="checkbox"/>
4. Left the workspace clean and orderly.	<input type="checkbox"/>
5. Cared for customer property and returned it undamaged.	<input type="checkbox"/>

Student signature _____ Date _____

Comments:

Have your supervisor/instructor verify satisfactory completion of this procedure, any observations made, and any necessary action(s) recommended.

Evaluation Instructions: The scoring box below is intended to act as a guide for both student and supervisor/instructor. Each criterion listed will help students to understand what is expected of them and help supervisors/instructors articulate the level of success at a particular task. The scoring is set up to allow a second attempt at each task (see the Test and Retest columns). Scoring is also designed to award students points only for task criteria that were completed correctly. Points are lost for failure to complete the employability requirements (see Non-Task-Specific Evaluation criteria). When all criteria are evaluated, tally the points for a total at the bottom of each column.

Tasksheet Scoring

	Test		Retest	
Evaluation Items	Pass	Fail	Pass	Fail
Task-Specific Evaluation	(1 pt)	(0 pts)	(1 pt)	(0 pts)
Student properly recorded VIN, drivetrain component serial, and model numbers.				
Student properly researched and recorded engine oil change, transmission oil change, rear end(s), and miscellaneous oil change interval, fluid type, and quantity.				
Student properly researched and recorded special service precautions and conditions.				
Student properly researched and recorded TSBs.				
Non-Task-Specific Evaluation	(0 pts)	(-1 pt)	(0 pts)	(-1 pt)
Student successfully completed at least three of the non-task-specific steps.				
Student successfully completed all five of the non-task-specific steps.				
Total Score: <total # of points/4 = %>				

Supervisor/Instructor:

Supervisor/instructor signature _____ Date _____

Comments:

Retest supervisor/instructor signature _____ Date _____

Comments:

