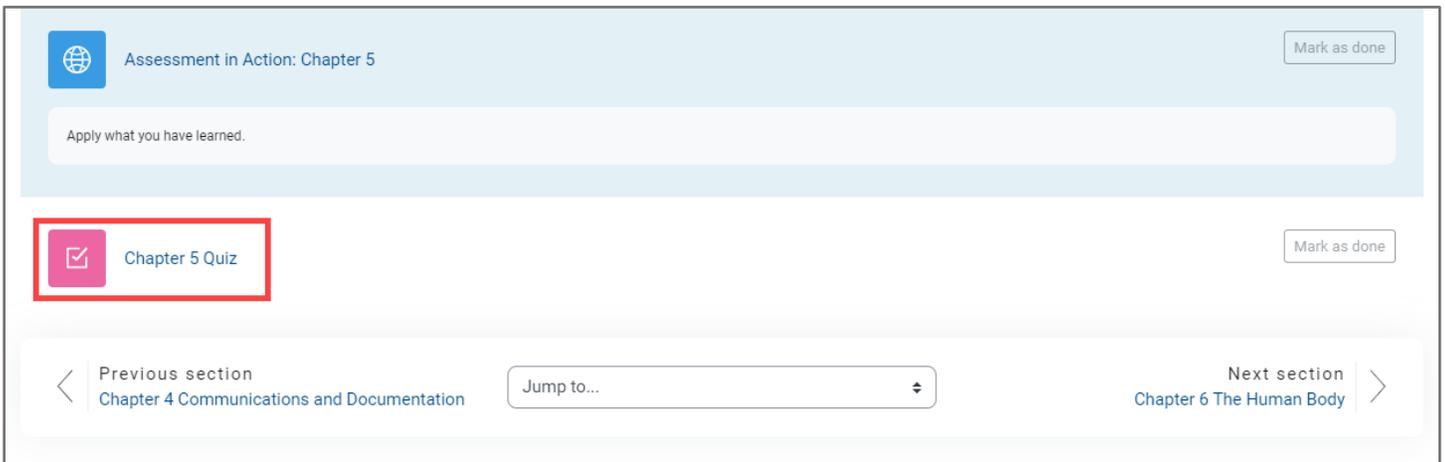


## How to Add Questions to a Quiz

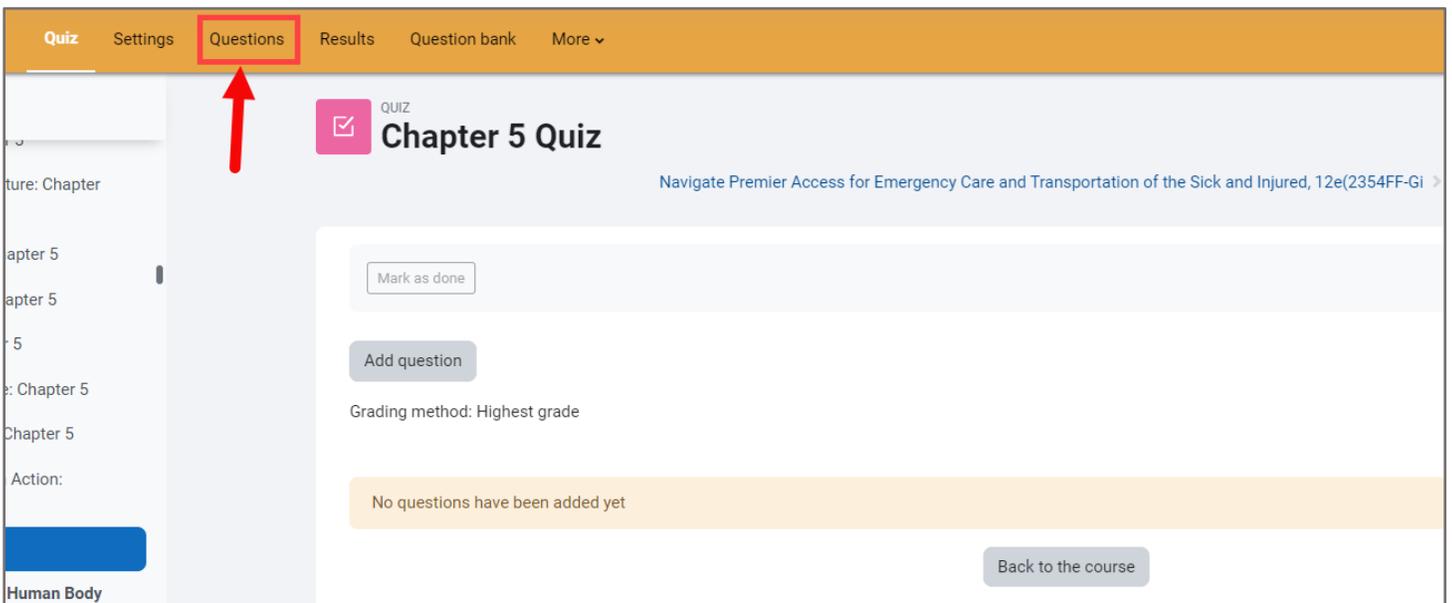
*This document provides instructions for adding questions to a Navigate quiz, including adding questions chosen from our test bank or at random.*

1. Begin by navigating to and clicking on the quiz in which you'd like to add questions. Note, you will not be able to make any question changes if a student has already completed an attempt.



The screenshot shows a course page for 'Assessment in Action: Chapter 5'. At the top right is a 'Mark as done' button. Below the course title is a text box with the prompt 'Apply what you have learned.' Below that is a button for 'Chapter 5 Quiz', which is highlighted with a red rectangular box. At the bottom, there are navigation links for 'Previous section Chapter 4 Communications and Documentation', a 'Jump to...' dropdown menu, and 'Next section Chapter 6 The Human Body'.

2. Next, click the **Questions** button in the menu bar at the top of the page.

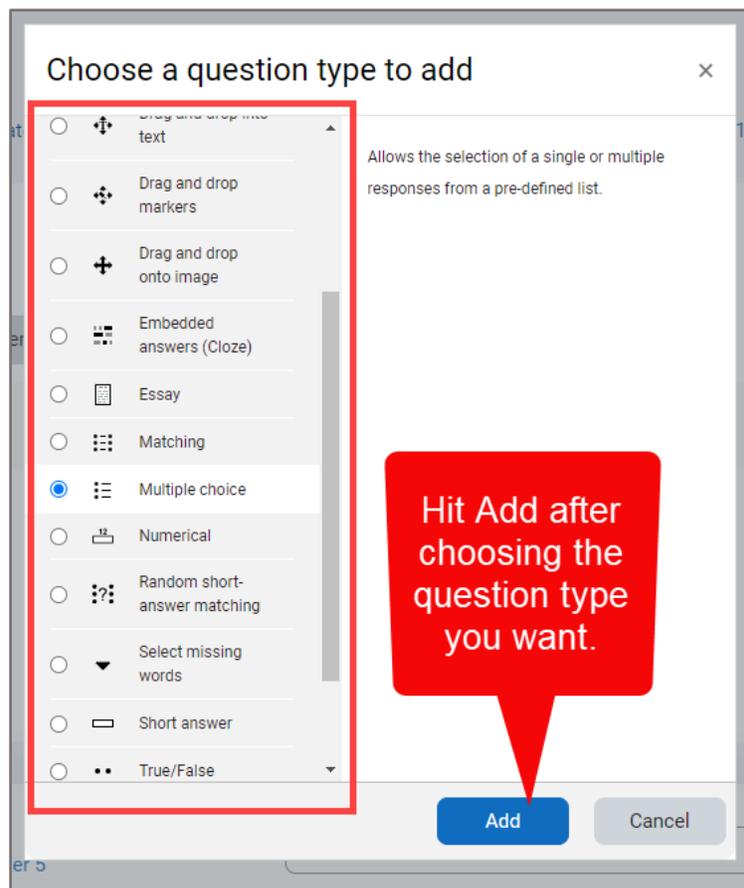


The screenshot shows the 'Chapter 5 Quiz' editing interface. At the top is a menu bar with 'Quiz', 'Settings', 'Questions', 'Results', 'Question bank', and 'More'. The 'Questions' button is highlighted with a red box and a red arrow points to it. Below the menu bar, the page title is 'Chapter 5 Quiz' with a 'QUIZ' icon. To the right of the title is a link: 'Navigate Premier Access for Emergency Care and Transportation of the Sick and Injured, 12e(2354FF-Gi >'. Below the title is a 'Mark as done' button, an 'Add question' button, and the text 'Grading method: Highest grade'. A large orange banner at the bottom of the main content area says 'No questions have been added yet'. At the bottom right is a 'Back to the course' button. On the left side, there is a sidebar with a list of course sections, including 'Chapter 5' and 'Human Body'.

3. Click on the **Add** button towards the right of the page. You have three options to choose from the resulting dropdown menu, including [add] **a new question**, [add] **from question bank**, and [add] **a random question**.

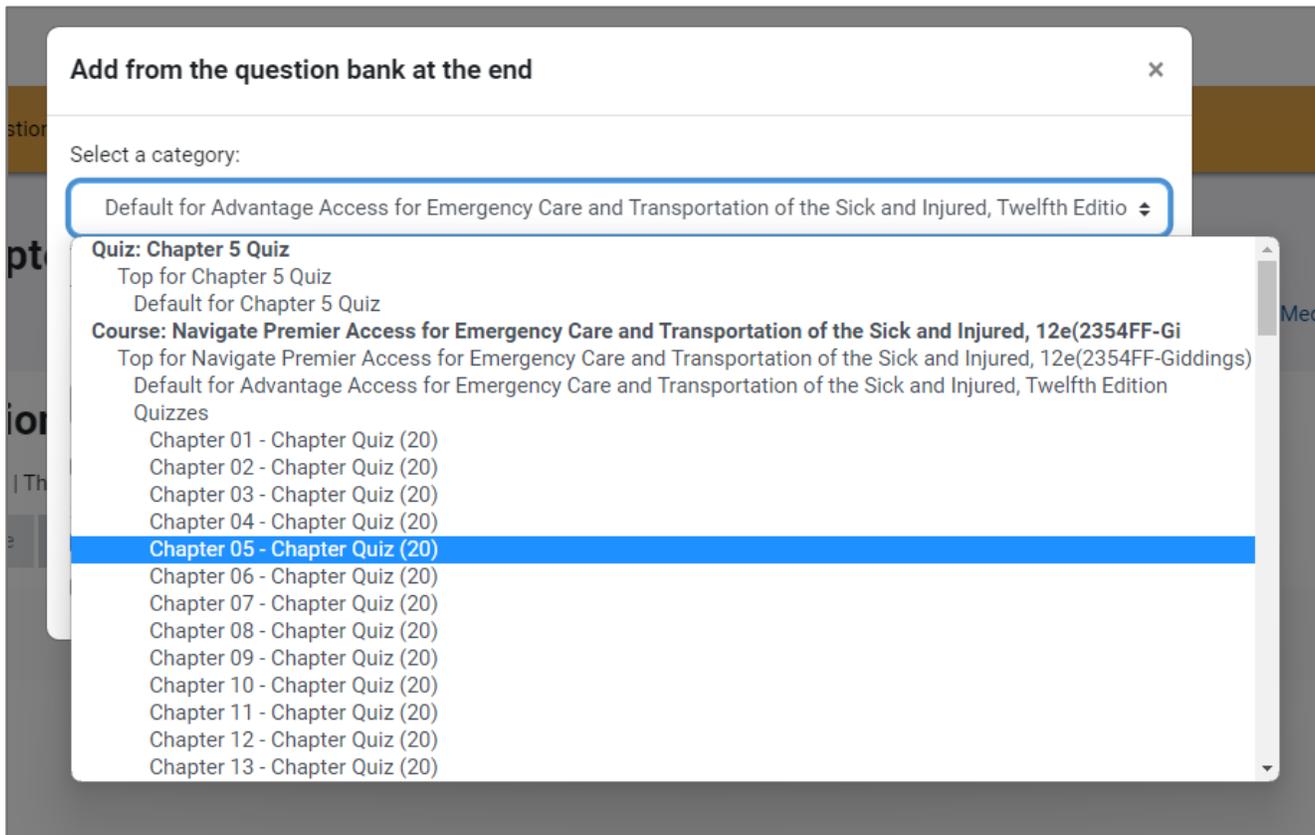


4. Adding **a new question** allows you to create a custom question from scratch. You may select the question type from the popup window and proceed by building the question. If you choose this option, make sure you save your custom questions to a category location in the course test bank where you may easily keep track of them.



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5. Using the [add] **from question bank** option opens a popup window where you may choose a test bank category from which to add questions using the **Select a category** dropdown menu. Categories are typically organized by chapter, lesson, and/or assessment type. You can see how many questions are available in each category by viewing the number in the parentheses directly to its right. By default, all questions are unique to each category and do not repeat elsewhere in the test bank.



6. Selecting a category displays its questions below in a list below. Use the checkboxes to the left of the questions to select them. To view a question in full detail, click the **preview** button or magnifying glass to its right.

Select a category:  
Chapter 05 - Chapter Quiz (20)

No tag filters applied

Filter by tags...

Show question text in the question list

Search options

Also show questions from subcategories

Also show old questions

Questions

- A 5-year-old boy has fallen and has a severe deformity of the forearm near the wrist. He has possibly su...
- A diabetic patient has polydipsia. This means that she: **Complexity\_Difficult** **Ahead\_9781284243789\_Master Tables**
- A fracture of the humerus just above the elbow would be described as a: **Complexity\_Moderate** **Ahead\_9781284243789\_Master Tables**
- A patient has fractured both femurs. Anatomically, these injuries would be described as being: **Complexity\_Moderate** **Ahead\_9781284243789\_Master Tables**
- A patient in a semi-reclined position with the head elevated to facilitate breathing is in the \_\_\_\_\_ p...
- A patient with a pneumothorax has unilateral chest expansion. This means that: **Complexity\_Moderate** **Ahead\_9781284243789\_Master Tables**
- A pregnant patient is diagnosed with hyperemesis gravidarum. This means that: **Complexity\_Difficult** **Ahead\_9781284243789\_Master Tables**
- A young male jumped from a tree and landed feet first. Which aspect of his body has sustained the initi...
- After applying a tourniquet, the injury from a patient's leg stops bleeding. This is called: **Complexity\_Moderate** **Ahead\_9781284243789\_Master Tables**
- An intoxicated 40-year-old male is found lying face down. How would you document his body's position...
- Enlargement of the liver is called: **Complexity\_Moderate** **Ahead\_9781284243789\_Master Tables** **Subject\_Chapter\_5\_Page**
- In relation to the chest, the back is: **Complexity\_Moderate** **Ahead\_9781284243789\_Common Direction, Movement, an** **Subject\_Chapter\_5\_Page**
- In relation to the wrist, the elbow is: **Complexity\_Easy** **Ahead\_9781284243789\_Common Direction, Movement, an** **Subject\_Chapter\_5\_Page**
- Movement or motion away from the body's midline is called: **Complexity\_Easy** **Ahead\_9781284243789\_Common Direction, Movement, an** **Subject\_Chapter\_5\_Page**
- The \_\_\_\_\_ of the heart is the inferior portion of the ventricles. **Complexity\_Moderate** **Ahead\_9781284243789\_Master Tables**
- The term "pericardiocentesis" means: **Complexity\_Difficult** **Ahead\_9781284243789\_Master Tables** **Subject\_Chapter\_5\_Page**

Click here to choose the questions you want to add to the quiz/exam.

Click here to preview the full question (and answers for multiple choice).

**Terminology** **Taxonomy\_Recall** **Objective\_5-3\_Describe the following directional t** A 5-year-old boy has fallen and has a severe ...

means ...

of the humerus just above the elbow ...

**Describe the following directional t** A patient has fractured both femurs. ...

**Describe the prone, supine, Fowler,** A patient in a semi-reclined position with the ...

A patient with a pneumothorax has unilateral ...

A pregnant patient is diagnosed with ...

**Describe the following directional t** A young male jumped from a tree and landed feet...

er applying a tourniquet, the injury from a ...

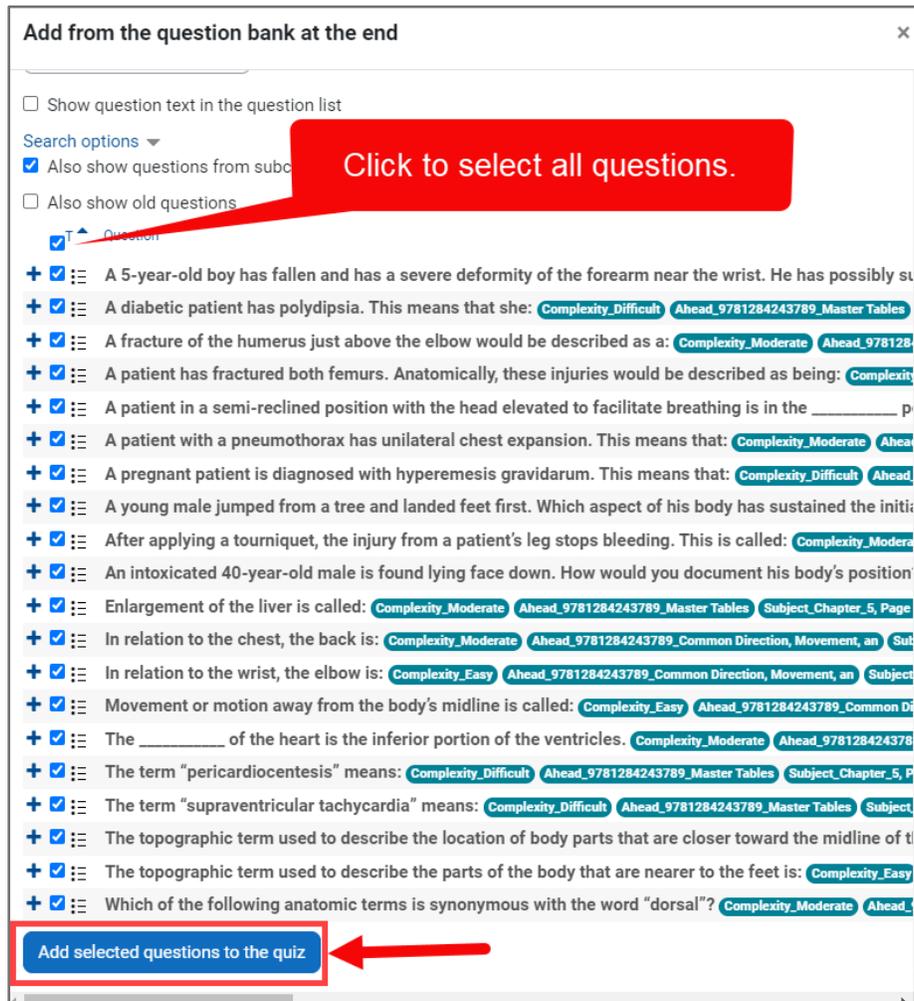
**Describe the prone, supine, Fowler,** An intoxicated 40-year-old male is found lying ...

y from the body's midline...

of the heart is the inferior ...

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7. To quickly select all questions on the page at one time, click on the **Select all** checkbox at the top of this list. When satisfied with your selections, scroll down and click the **Add selected questions to the quiz** button.



8. To add a specified number of questions to the quiz at random, choose the third **Add** option for [adding] a **random question**.



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9. Use the **Category** dropdown menu from the resulting popup window to select the bank's category from which you wish to draw the random questions. Then specify the number of questions you wish you to randomly select from the designated category by using the **Number of random questions** dropdown. Make sure you do not choose a figure that exceeds the number of questions available for use within the selected category.

### Add a random question at the end

Existing category | [New category](#)

#### Random question from an existing category

Category: Chapter 05 - Chapter Quiz (20)

Include questions from subcategories too

Tags: Any tags

Search

Number of random questions: 10

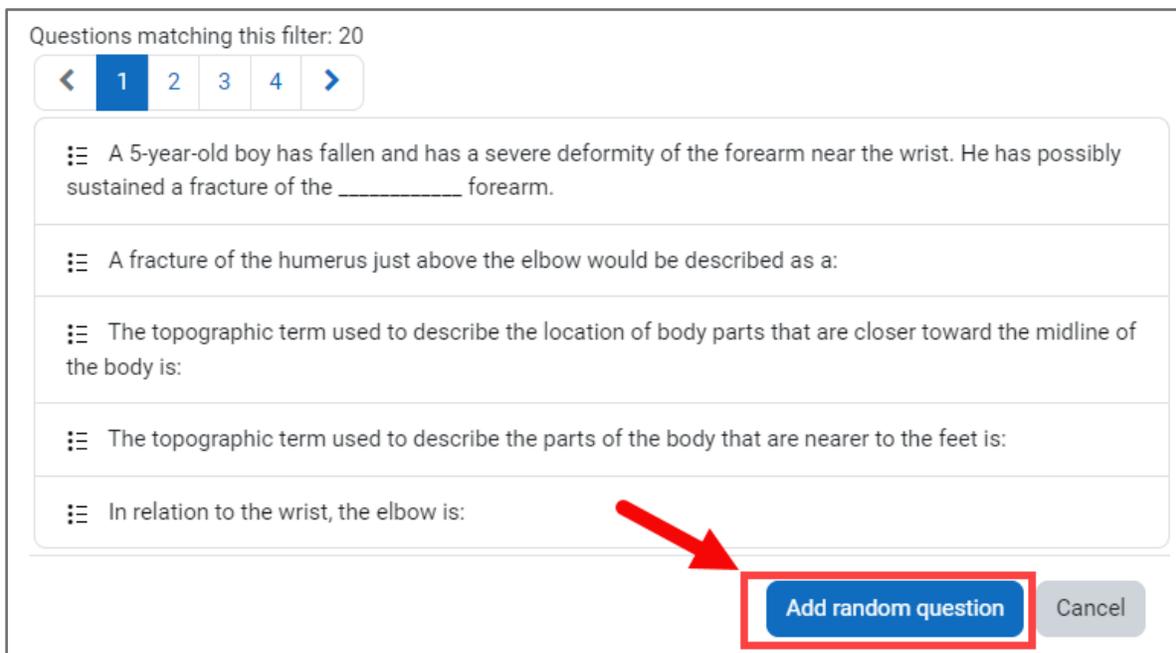
Questions matching this filter: 20

< 1 2 3 4 >

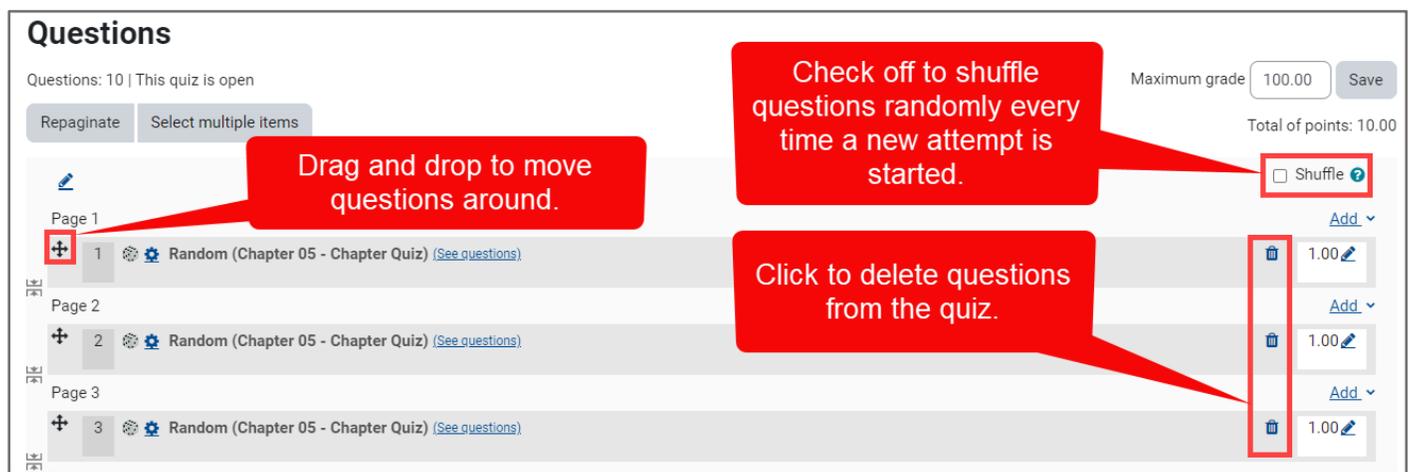
- A 5-year-old boy has fallen and has a severe deformity of the forearm near the wrist. He has possibly sustained a fracture of the \_\_\_\_\_ forearm.
- A fracture of the humerus just above the elbow would be described as a:
- The topographic term used to describe the location of body parts that are closer toward the midline of the body is:
- The topographic term used to describe the parts of the body that are nearer to the feet is:
- In relation to the wrist, the elbow is:

[Add random question](#) [Cancel](#)

10. After making the desired selections, scroll down and click the **Add random question** button.
- Note, any random question added functions as a placeholder for a question that will be randomly selected from the designated category for each student attempt. In other words, questions used will vary between attempts.



11. Continue adding questions to the quiz as needed using your preferred method. When finished, you may choose to shuffle the selected questions' sequence within each individual attempt by toggling the **Shuffle** checkbox. You may also **Delete** questions using the trash icon to their right and drag and drop individual questions to adjust their sequence using the **compass arrow** to their left. If you do rearrange the sequence, make sure you click the **Repaginate** button when done to evenly distribute them according to the quiz display settings.



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12. All questions added are automatically saved as they are populated to the body of the quiz. The **Save** button on the quiz page only applies if you choose to change the **Maximum grade** field, which determines the number of points the quiz is worth in the gradebook.

Questions

Questions: 5 | This quiz is closed

Repaginate Select multiple items

Maximum grade 100.00 Save

Total of points: 5.00

Shuffle

Page 1

1 A critical incident stress debriefing should be conducted no longer than \_\_\_\_\_ hours following the incident. A critic...

Page 2

2 Characteristics of eustress following dispatch to a high-speed motor vehicle collision may include: Characteristics of...

Page 3

3 Hazards that are associated with a structural fire include all of the following, except: Hazards that are associated wit...

Page 4

4 Quid pro quo, a type of sexual harassment, occurs when the harasser: Quid pro quo, a type of sexual harassment,...

Page 5

5 The most effective way to preserve your own body heat when functioning in cold, wet weather is to: The most effec...

13. When you are satisfied with the questions you have added, you may return to any other course page and continue your work. You may also preview the quiz by returning to the main quiz page by clicking **Quiz** from the navigation bar, and then the **Preview quiz** option.

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QUIZ Chapter 2 Quiz

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Quiz Settings Questions Results Question bank More

QUIZ Chapter 2 Quiz

Mark as done

Preview quiz

Grading method: Highest grade

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